Meeting opened by Nikki Clark at 7.07 pm

**Apologies:** Kathryn Leslight, Sara Wilkinson

**Present:** Claire Price, Louise Ferguson, Nikki Clark, Sarah Guinea, Gillian Taylor, Shylie Sykes

**In Attendance:** Brian Laybutt, Brendan Ryan

**Welcome & Prayer:** read by Nikki Clark

**Treasurer’s Report:** read and tabled by Gillian Taylor (in the absence of Kathryn Leslight), accepted by Nikki Clark and seconded by Sarah Guinea

**Minutes of previous meeting:** tabled by Claire Price, accepted by Nikki Clark, seconded by Gillian Taylor

**Secretary’s Report:** Details of the Pixi Foto Family Fundraiser were discussed. It was agreed that due to its success last year, it should be once again included in this year’s events. Saturday 1st September is the proposed date.

**Parent Assembly Address:** N/A

**Mission & Values Facilitator Report:** N/A

**Principal’s Report:**

* Recap of Term 1 Events

* School Compliance Audit last term went smoothly, culminating in a glowing report for the school. A school review and development process will be the next stage (see below).

*Term 2 Events:*

School Improvements
Lunch Time Clubs
Zone Cross Country Carnival
Student School Leaders Conference
Book Parade
Yr. 6 Catholic Schools Mass
Mother’s Day Stall
Open Day
1st Communion
School Photos
NAPLAN
Maths Olympiads
School Disco (K-Yr.2)
School Disco (Yr.3-6)
Staff Spelling Workshops
Infants Athletics Carnival
Primary Athletics Carnival
Zone Athletics Carnival
Enrichment Days
Enrichment Writing workshops
School Reports
Murwillumbah Eisteddfod

*Important School Events: Bush Dance MS M/STAGE 2H
   Skill-A-Thon MS S
   Mother’s Day YEAR 2P
   Infants Disco YEAR 1T
   Primary Disco Stage 2M
   Talent Quest KINDER M
   Father’s Day YEAR 1D
   Grandparents’ Day YEAR 2D
   Raffle Fundraiser MS F
   Gold Day KINDER P
   World Teachers’ Day MS W
   Murwillumbah Show – School Display Set up STAGE 2C

*General business:

School jumper – It was suggested that a knitted school jumper might be a better uniform option than the “sloppy joe” that is currently worn, as they are “smarter, better wearing and longer lasting”. Brian said that he would be willing to put the option forward to parents, stating that a parental survey would be required, plus a phase-in period, should parents want this. It was agreed that costings, etc would be brought to the next meeting.

Parking – Due to construction works, the buses now drop students off in the Mooball Road drop-off zone. The council has made this area unavailable as a drop-off area for parents at any time. Brian is currently in contact with the council to try and get this reversed. If this does not work, the Parents Forum will write to the council. Newsletter to inform parents of parking changes.

School Disco Organisation: It was agreed that BBQ food and soft drinks be provided.
School Review and development Process – Brian explained how the process works, i.e., there is to be a survey, following which a 5 year plan for the school can be developed.

College building – This is due to be finished early next year and will be a sports and hospitality centre.

Primary School Building Proposal – The new basement will be enclosed to accommodate 2 new classrooms. A development application will be submitted to council soon.

Staff changes for Term 2 – LSL - Leah Dowling will be on maternity leave from the end of this term. Post is to be advertised. Brian Laybutt is to take sabbatical leave for 6 weeks. Brendan Ryan will be standing in during his absence.

Nikki Clark mentioned our YR 6 students who represented the school last term: Drew Jackson (rugby league), Brodie Palmer (hockey), Jackson Rhoweder (rugby league). Despite not progressing further, all students performed very well on the day.

Gillian Taylor suggested that some financial support might be made available for the families of children who represent the school in sports (travel costs, etc). Brian responded that it was a good idea in principal. Perhaps this is something for the forum to look at. Possibly organizing a sportsman’s raffle to raise funds? Topic to be raised at the next meeting.

Meeting closed at: 8.20 pm