Parent Forum Meeting  
Monday August 1, 2011

Meeting opened by Brian Laybutt at 7:18pm

**Apologies:** Naomi Smith; Michelle Waters; Erica Wells; Jo Kirk; Sara Wilkinson; Brendan Ryan

**Present:** Nikki Clark; Sarah Guinea, Gillian Taylor; Leah Sheldon

**In Attendance:** Brian Laybutt

**Welcome & Prayer** read by Brian Laybutt.

**Minutes of previous meeting** tabled by Sarah Guinea, accepted by Nikki Clark and seconded by Leah Sheldon.

**Treasurer’s Report:** read & tabled by Brian Laybutt in Erica Wells’ absence. Accepted by Sarah Guinea and seconded by Gillian Taylor.

**Secretary’s Report:** N/A

**Parent Assembly Address:** N/A

**Principal’s Report:**

**Term 2 Events:**

- Book Fair
- Student Leadership Day
- Zone Cross Country
- School Photos
- Mother’s Day Stall
- MSPP Open Day
- Bush Poet
- Tweed Catholic Schools Mass
- NAPLAN
- Bush Dance (cancelled due to weather)
- Family Faith Gathering
- Eistedfodd
- Reports
- NADIOC Week
- First Eucharist
- Athletics Carnivals
Term 3 Events:

Zone Athletics Carnival
Spelling Inservice
Zone Public Speaking
Banana Festival
Parent / Teacher Interviews
Literacy / Numeracy Week
Middle School Excursion
Father’s Day Stall
Confirmation
Zone Gala Day

Update – address Brian Laybutt

Student teachers: have been at the school recently and have been well accepted.
Technology: Middle school 8 netbooks/class; all other classes excepting Kindergarten have 6 laptops/class
Fencing / proposed landscaping: discussion held regarding implementing a vegetable patch in the ‘passive play’ area in the possible future
Building Program: all signage up around the school, waiting on entrance signage depending on finances
Infants Swimming Term 4: learn to swim and water awareness program
Enrolments:
Reading Materials: could perhaps be a request to the Parent Forum to decide to purchase more books for Infants classes especially.

Items for Discussion / Decision

School Mission & Values Facilitator

This role is performed Mrs Philomena Zambelli. A brief outline of her role was presented by Brian. Feedback re her role was asked from the group. It was felt by the group that Philomenna provided an important role within the school. The role assisted the transition of new students, engaged parents within the school, assisted as a liaison person between Parish & Schools. Philomenna made programs available within the school e.g. Seasons Program, that otherwise would not have been possible. It was agreed that Philomenna is a very valued member of the school and her role is of great significance.

Mum’s Night Out: approx. 16 mum’s attended and had lovely casual evening
Soccer Shirts: Agnes is to investigate designs and costs; also new socks to be purchased, along with matching sport shorts
Pixie Photo Day: information to go out to parents this week, set for September 3rd
Father’s Day Wrapping: Thursday 25th August in readiness for the stall, Thursday 1st September.
Norco Milk Caps: on again, caps being collected in foyer

Class Responsibilities:
Parent Contact List: updating lists to accommodate new families and families wanting to stay or remove themselves from the list
Fundraising – Raffle: possibilities: w/end at Salt; laptop; SCCU debit card; houseboat overnight prize, (Nikki to approach Boyds Bay Houseboats and Chris Chrisostomos for donation), plus one other prize to be decided upon. Nikki also to approach Print People with regards to possible donation of raffle tickets.
**Banana Festival:** Theme is set – MUSICALS, so Brian suggested ‘High School Musical’ float - not on a truck, but walking the street dressed up with banners etc. Would require open top car to play the music – Nikki will look into a couple of possibilities

**Landscaping:**

**Christmas Picnic Evening / Bush Dance:**

**General Business:**

With regards to Jan-Maree Brooks’ question regarding the possibility that police or safety officers come to the school to discuss with the children the safety of riding bikes/scooters to school, Brian contacted police liaison officer, happy to attend the school later in the year. Brian will look into the local police possibly attending earlier to address the children.

In regards to Leah Sheldon’s cyber-bullying address for this year again this year, Brian is in the throes of looking into conducting this again this year.

With regards to the letter written to TSC from Brian regarding parking, footpaths, parking and drainage at Mooball Street, the suggestion that the Parent Forum write also to the Council to back this up was again explored with Nikki Clark volunteering to follow up with a letter to Council in hopes to expedite the procedure.

**School Languages fund:** read by Gillian Taylor. Brian advised that in order to receive a fund, it would need to be submitted for the next school year, it was decided that because the Indonesian language was the only language that would be accepted by the Catholic Diocese, and would only run for 40min/wk it was not viable to ask the teacher’s to expect to teach it to the students, plus it would only be directed at the middle school students, and they wouldn’t be carrying this study on in the college. Perhaps if another language was to be taut, the school would have to look at implementing a language that would be carried on in further school years.

Naomi Smith previous requested donations from families and friends of the school for old instruments for the students. Even though a request was submitted in the last Parent Forum newsletter, no response was received. We will try advertising this again in the school newsletter.

Meeting closed: 8.48pm