Meeting opened 7:16pm.

Present: Brendon Ryan, Carolyn Waugh, Nikki Clark, Gillian Taylor, Michelle Waters and Sarah Guinea.

Apologies: Claire Deal, Mel Rainger, Kathryn Leslight and Nel Dare.

Brendan Ryan mentioned putting the Parent Forum Meeting minutes on the school web site, it has not been done yet but it is easy to do so if the interest is there.

Copies of the last meetings minutes were provided to all present so they could be confirmed as actual minutes taken.
Minutes of last meeting true/correct: 1st= Gillian Taylor. 2nd= Nikki Clark.

Treasurers Report
Given by Brendan Ryan on behalf of Nel Dare.
Total income: $14,058.83.
Total expenditure: $12,696.00
Operating Profit October 31st: $1,362.83.
Closing Balance: $13,742.11.

Brendan Ryan suggested some of the money be used for new desks and chairs for students. Some classes already have new desks and are a lot more practical and comfortable. Another suggestion by Brendan was new computers as 30 old computers have just been retired. Michelle Waters suggested new soccer shirts as the old ones are very thick and hot in the warmer months. Carolyn Waugh said it would be good to talk to Agnus Markham on this matter. Gillian Taylor asked if some of the money would still be used for the gardens when the new buildings were finished. Brendan said it would be.

Acceptance of the treasurers Report: 1st=Sarah Guinea. 2nd=Nikki Clark.

Building Developments
4 new classrooms are now in use, Brendan also explained there will be a new learning room funded by the Parish.
The temporary Admin is now up and running in the old year 1 classroom.
Brendan commented that the move went well, removalists moved the heavy, bulky items, high schoolers came down to move the desks and the students moved their books and lighter items. Demolition has started on the Administration and Library areas.

Class Structure
Brendan informed that in the 2010 sensis done at the beginning of the year Mount Saint Patricks Primary had 310 students with 12 classrooms.
In 2011 it is expected there will 326 students with 13 classrooms, the extra class will be a Stage 2 class.
**STAFFING**
Brendan also informed that Justine Powel has been employed permanently, she was on a 12 month contract. Tanya Morrosini has a 12 month contract for next year. Peter Cambell was on a 12 month contract and now has a further 12 months.
Also employed on a 12 month contract is a Graduate teacher, Stacey Prichard, who is a former student.
Heidi Labrock will not be returning next year as she will be heading back to Tamworth. Both Carolyn and Brendon said they were sad to be losing her.

A Bursar position has been advertised. Brendan explained that Judy Heath had been doing the finance side of the school as well as her admin duties.
Administration is being restructured.

**FUNDRAISING IDEAS**
In 2010 the following were all successful; Skill-a-thon, Monster raffle, Mothers and Fathers day stalls, BBQs (bush dance, Christmas), milk bottle tops.

Michelle Waters suggested a morning tea cake stall be organised by each class at set times over the year.
Nikki Clark suggested a Mummy market which she had seen advertised for the Tyalgum School, Nikki said she would look into how they went.
Gillian suggested a Trivia night for parents, she thought it would be fun.

**TERM 4 EVENTS**
As Term 4 is a busy one Brendan ran through the calender quickly, at this stage the Christmas party will be on the 7th December, there is still discusion as to the location on the school grounds.
The students last day will be the 15th December, teachers will be the 17th.

**PARENT ASSEMBLY**
Cyber Safety talks- Brendon said there has been alot of positive feedback from both students and parents, education is the common theme and that alot of people didnt realise Facebook has a 13yr+ policy, so no Primary school student should have a Facebook page.
Gillian asked if there would be another talk next year. Bredans reply was that there would most likely be one in 2012.

**GENERAL BUSINESS**
Michelle asked Brendan how has his time been as acting Principal, Brendan said he loved it, he has learnt alot, especially with all the new building projects.
There was a brief discusion about the phone lists, and that we need to make sure new families get one and to possibly update it each semester.
Sarah suggested that the lists be over the stage rather than just the class group.

Meeting closed 8:25pm.